



# Paperless Files Policies

POLICY	DESCRIPTION	BEHAVIOR WHEN SET TO "N"
MAST:DEL NOTES 4 ALL	Allow: Delete other's notes besides their own	User may only delete their own notes. Other user's notes may be read, but not changed.
MAST:NODIARY	Allow: Exit claim that does not have at least 1 diary	User cannot exit a claim that does not have at least one Diary Code.
MAST:NODIARY/WP	Allow: Exit w/o at least 1 diary or pending document	User cannot exit a claim that does not have at least one Diary Code or pending document to merge (which in theory is configured to add a Diary Code).
MAST:COLLECTORGROUPS	Allow: Collectors to change collector #s out of Group	Collector may be added to groups in the Collector File. This policy would allow a collector to assign the claim to another collector in his/her group and disallow reassignment to an out-of-group collector.
MENU:1-1-F2-F6	Access: 1-1 Action>Paperless>Print Paperless Notes	Prevent user from printing Paperless Notes
MAST:DIA_DISPLAY_TZ	Allow: Display Diary Regardless of Time Zone	Only display Diary Codes on the Claim Review Screen where the consumer is eligible to be called based on time zone.
MAST:ACCESS BY FORW	Allow:Forwarder/sort code access by table (LOCK_BY_FORW.TXT)	A text file will govern how many times a user may access the claim in a given day.
HOLD:CLAIM ON HOLD	Allow: Access to Claims with a +HOLD Tag	Enable access to claim with a +HOLD tag.
HOLD:COVID-19	Allow: Access to Claims with a +COVID-19 Tag	Enable access to claim with a +COVID-19 tag.
HOLD:WARN ABOUT HOLD	Allow: Suppression of Warning for +COVID-19 Tag	Enable warning message for claims with a +HOLD tag.
HOLD:COVID-19 WARN	Allow: Suppression of Warnings for +HOLD Tag	Enable warning message for claims with a +COVID-19 tag.